

Doctoral Committee Changes
To be effective starting Fall 2016

Current Committee Policy	New Committee Policy
<p>1. Doctoral committees consist of a minimum of four faculty members from UCLA of the following academic ranks:</p> <ul style="list-style-type: none"> • Professor (any rank) • Professor or associate professor emeritus • Professor-in-residence (any rank) • Acting professor or acting associate professor <p>2. Adjunct professors (any rank) and professor of clinical X (any rank) may serve as one of the four regular members and/or co-chair on professional (non-PhD) doctoral committees.</p> <p>3. Three of the four doctoral committee members must hold an appointment at UCLA in the student's major department.</p> <p>4. One of the four doctoral committee members must hold an appointment at UCLA in a department "outside" the student's major department. (Faculty who hold multiple appointments count as "inside" if one of those appointments is in the student's department.)</p> <p>5. Two of the four doctoral committee members must hold the rank of professor or associate professor (regular or in-residence series) at UCLA.</p> <p>6. The chair of the doctoral committee must hold a UCLA appointment in the student's major department or interdepartmental degree program as professor (any rank, regular or in-residence series), or professor or associate professor emeritus. If a committee has co-chairs, at least one must be from the student's major department or interdepartmental degree program at UCLA.</p> <p>7. Additional members (above the minimum number of four) may be nominated and, if appointed, have the same voting rights and responsibilities as the other committee members.</p> <p>8. Those holding titles indicated in 1) above, as well as adjunct professor and adjunct associate professor, professor of clinical X, and visiting professor or visiting associate professor may serve as additional members (above the minimum of four) and may also serve as co-chair of the committee.</p>	<p>1. All doctoral committees require a minimum of four members among whom a minimum of three members must hold current UCLA Academic Senate faculty appointments limited to Professor (any rank), Professor or Associate Professor Emeritus, Professor in Residence (any rank), or Acting Professor or Acting Associate Professor. Two of the three doctoral committee members from UCLA must hold the rank of professor or associate professor (regular or in-residence series).</p> <p>2. One of the three UCLA members may be an Adjunct Professor (any rank) or Professor of Clinical X (any rank) who is certified and approved by the Committee on Degree Programs (CDP).</p> <p>3. The Chair always must hold a current Academic Senate faculty appointment at UCLA in the same department or interdepartmental program as the student.</p> <p>4. Each program or department may set additional requirements above the UCLA minimum standards in their Program Requirements regarding:</p> <ol style="list-style-type: none"> a. UCLA members (e.g., all three must hail from the home department, two out of three from the same discipline as the student, etc.) b. Parameters for service as a Co-Chair c. Minimum academic credentials of an additional member <p>5. Only one committee member may hold an Academic Senate faculty appointment or its academic equivalent at another accredited university or college (UC or non-UC) without need of an exception from the Graduate Division.</p> <p>6. All committee members read, approve, and certify the dissertation. Under unusual circumstances, a department or interdepartmental program may petition the Committee on Degree Programs via the Graduate Division for an exception that would allow three committee members (including the Chair and at least one other UCLA member) to serve as certifying members in lieu of the full committee. An approved exception would apply to all doctoral committees of graduate students in that department or interdepartmental program for a period of up to ten years.</p> <p>7. All committee members must certify that the fairness, equity, and academic integrity of the oral qualifying examination and the final oral examination (dissertation</p>

9. By petition (to accompany the committee nomination), one of the minimum four members may be a faculty member from another UC campus who holds an appropriate appointment as listed above. (Funding for travel expenses will not be provided by the Graduate Division.)

10. By petition (to accompany the committee nomination), the “outside” member of the doctoral committee may be from another university inside (not UCLA) or outside of the UC system and from the same field as that of the student. The petition, approved by the chair, vice-chair or authorized departmental faculty graduate adviser must include documentation of the following:

- A curriculum vitae of the faculty member who is nominated to serve as the “outside” member.
- The faculty member nominated to serve as the outside member must hold a regular series appointment at a university that offers accredited graduate degrees or have equivalent intellectual qualifications as documented in the vitae and attested to in a letter from the chair of the department.
- A statement indicating that the department has made arrangements to finance all travel expenses of the outside member to attend the University oral qualifying and, if required, the final oral (defense of the dissertation) examination. Students are not permitted to finance these travel expenses.

defense) have been preserved by the doctoral committee.

8. Only one committee member (never the Chair or Co-Chair) may participate remotely in an oral qualifying examination or final oral examination (defense of the dissertation). Remote participation must be a matter of necessity rather than convenience. The student must petition the committee chair in advance of the examination to allow one member to participate remotely; the committee Chair must provide written approval to the student ahead of the examination. The technology required for remote participation must allow for the participant to see/be seen by and hear/be heard by all committee members and have access to visual materials simultaneously. Although no exception petition will be required for one committee member participating remotely, the department/program must notify the Graduate Division of the remote participation within 14 business days of the examination. Under rare circumstances, the department or inter-departmental program Chair may petition the Graduate Division for an exception to allow a second member (not the Chair or Co-Chairs) to participate remotely in a doctoral oral qualifying examination or a final oral examination (defense of the dissertation).