CIVIL & ENVIRONMENTAL ENGINEERING DEPARTMENT

Ph.D. Program of Study

To be completed by student and submitted to Mimi's mailbox. For questions, please email mimi@seas.ucla.edu or call 310-825-1851.

Course Requirements

Ph.D. students are required to take five courses that will serve as the basis for the written portion of the preliminary exam. If comparable courses have been taken elsewhere, the students may satisfy this requirement with approval of the advisor. Students will take a minimum of four additional courses, as defined in their Ph.D. program of study, which must be approved by the student's advisor. A minimum 3.25 grade point average is required of all course work.

- **Must enroll in at least 12 units each quarter**
  - If you are receiving a department fellowship or are hired as a GSR or TA, you must enroll in at least 12 units.
  - To reach 12 units each quarter PhD students typically enroll in 500 level courses after most of their coursework is completed:
    CEE 597B: Prep for PhD Prelim Exam
    CEE 597C: Prep for PhD Qual Exam
    CEE 599: Research & Prep for Dissertation
- **Seminar (CEE 200)**
  - Students are required to enroll in seminar each quarter of the PhD program until advanced to candidacy.
  - Be sure to enroll in the correct section. -
    Section 1: Struc., Geo, CV Materials
    Section 2: Environ. & Water Resources
- **CEE 296**
  - PhD students must enroll in CEE 296 each quarter in the section that corresponds with their faculty advisor.
- **If hired as a CEE TA…**
  - TAs must enroll in CEE 375 in the quarter for which they are a TA. (25% TA = 2 units, 50% TA = 4 units)
  - If you are a TA during Fall quarter, you must also enroll in CEE 495.

Helpful Websites

Registrar: www.registrar.ucla.edu
Schedule of Classes, Course Descriptions

CEE Program Requirements:
https://www.cee.ucla.edu/graduate-student-resources/

MyUCLA: http://my.ucla.edu/

Deadline to Submit

- If student started as M.S. student and intends to apply to stay for Ph.D. the student should attach the completed Ph.D. Program of Study to the Intent to Advance to Ph.D. form.
- If student started as Ph.D. student and is earning a M.S. during his/her first year in the Ph.D. program, the student should submit the Ph.D. Program of Study at the beginning of his/her 2nd year.
- If student started as Ph.D. student, already earned a M.S. at another institution, and will begin additional coursework during first year of Ph.D. program, student should submit near end of first year of study.

Signatures

- Signatures to be obtained by student: Faculty Advisor and Personal
- Signatures to be obtained by SAO: SAO, Departmental Graduate Advisor

Additional Notes

- Students should obtain pre-approval from faculty advisor and field chairperson(s) for courses to be completed toward Ph.D. program.
- 5 Course Requirement: If students started as a M.S. student in UCLA Civil and Environmental Engineering, your M.S. coursework will typically count as your first 5 course requirement. If students completed a M.S. program prior to starting as a Ph.D. student at UCLA, students are eligible to count coursework taken during their M.S. degree toward their Ph.D. program. Please consult your advisor to confirm.

Ph.D. Program of Study

Name (Last, First): _____ Date: _____

E-mail Address: _____ UID#: _____

Faculty Advisor: _____ Type: ☐ New ☐ Revised

#	Course Number (i.e. C&EE 236)	Course Title	Qtr/year completed (or to be completed)	Transferred? (Yes/No)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				

_____

Faculty Advisor Signature Date

_____

Student Signature Date

_____

Student Affairs Officer Signature Date

(Do not write in below box)